

MINUTES

LAKES TO LAND REGIONAL INITIATIVE LEADERSHIP TEAM MONTHLY MEETING

JULY 9, 2014 AT 1 PM
PLEASANT VALLEY COMMUNITY CENTER

Introductions: Denise Blakeslee (City of Manistee); Cassie Meitl (B&R); Ted Wood and Betsy Evans (Joyfield); Mike Jones (Gilmore), Connie Barnes (Gilmore), Rick Pringle (Blaine); Brad Hopwood (Arcadia), Bruce Ogilvie (City of Frankfort); Barb Farfsing (Village Bear Lake); Al Taylor (Onkama Township); Susan Barnard (Village of Onkama); Monica Schultz and Sharron May (Crystal Lake).

General Announcements – Correction from last meeting: Rotary Charity Grant is for finishing up MP and moving into an independent organization. The City of Frankfort has an intergenerational oral history project. Students 11-17 will be conducting interviews. More information can be found at <http://www.frankfortmich.com/>. Suggestion to hold an end of MP cookout party, think of some dates.

Grant Update – see Announcements

Community Updates – Gilmore is waiting for Tabs 1-3 to submit to the board; [Note: Monica checked with B&R following meeting. Since Tabs 1-3 are not policy documents and background information only, boards can adopt Tabs 4 and replace old Tabs 1-3 with final Tabs 1-3 at later date.] Blaine adopted and approved MP. Crystal Lake Township is working on Zoning Priorities; Onkama sent out a survey in their tax bills to see if the vision is still on target. Village of Bear adopting MP at council hearing next week; Public hearing is recessed; City of Manistee is part of the Redevelopment early communities; surveys and visioning sessions have been done, planning on another survey in winter tax bill; Joyfield waiting for tabs 1-3 [see above note in blue]; Frankfort beginning process of review and update due 2015.

Review of Procedures for Revisions To Tabs 1-3 (see Attached Handout) Tab 4 final needs and due dates for Tabs 1-3 revisions.

Priority Initiative Updates

- *Agricultural Vitality/Food Innovation District:* Cassi Meitl reported that 40 interviews/surveys have been completed so far. An Asset Inventory spreadsheet was handed out for review for corrections and additions and there was a sticker exercise on Farm and Food System Strategies. Next steps include developing a team to review data and strategize on solutions, implementation. **Action Item:** Look through Asset Inventory list for corrections and connections. Contact Cassi with any personal contacts/leads and to facilitate with introductions or offers to conduct interviews/surveys (approx. 20-30 minutes). Let Cassi know of any events with local producers/vendors/retailers.
- *M-22 Scenic Highway* – Al Taylor waiting for Tim Ervin to send information. Currently they are documenting scenic vistas. Need formal AES sponsorship.
- *Riparian/Water* – Ed Hoogterp agreed to be on the committee.

Other

- Need for-clarification on the methodology of determining common zoning priorities.
- Some flaws in the County Master Plan that townships used as a template have already been identified when Gilmore updated their Ordinance. Knowing what those problem areas are ahead of time might be helpful.
- Denise Blakeslee suggested sending our ZO Riparian and Blight ordinance sections. Manistee has requested trainings for some of these topics.
- John I. has provided a boiler plate blight ordinance.
- Who on the LT is working on Zoning priorities?
- Baker College in Cadillac is interested in providing coursework in developing Leadership Capacity. Tim is working on that as well.

Next Meeting/Topics

August 13 @ 1:30 p.m. at the Pleasant Valley Community Center. Rob Carson will be giving a presentations on Trails. Update on Zoning from B&R; Update on Ag Vitality (now known and Farm and Food System)

Wrap Up – need Survey Monkey for Placemaking Training. Connie Barnes- Citizen Planner Training can be taken online. Kurt Schindler has legal updates. They are passing legislation to rule out teleconferencing or skyping at governmental meetings. Members must be physically present.

Master Plan Review (Tabs 1-3) & Documentation
Update and Requested Formats for Revision

Our reports are SO CLOSE to being finalized! There are just a few procedural ends to tie up before that glorious day when every community can raise a glass to its beautiful, complete copy of this groundbreaking collaborative document.

Tabs 1-3: These have been substantially complete since you reviewed them in late 2012 / early 2013. A VERY FEW changes have been made in response to the intergovernmental/public comment period, all in Tab 2: two wording changes in the Transportation section, a reorganization of the County Planning summary, and the addition of two helipads to the Aviation map. A map and table characterizing regional land use patterns has also been added. If your community would like to take one last look at them before they are fully finalized, there are links to the most recent versions on the L2L Leadership Team page at <http://www.lakeistoland.org/l2l-team/>.

If you choose to review these tabs, please review for factual changes only (e.g., you notice INCORRECT information) . If you would like to request changes, please send a Word document with a bulleted/numbered list. **The preferred format is one revision per line, preceded by the page number on which the revision starts, quoting the cited snippets of text.** Please suggest the text you would like to see and state the reason for the change. By following this format, a record is created of all requested changes that can then be used to track the responses to those changes.

It would be tremendously helpful to your fellow communities that have already completed the adoption process if we could close the window for commenting on these tabs by **Thursday, July 17**. That way, I can upload the finalized tabs to all of the master plan pages and begin producing the final hard copies for those communities that are ready for that step. Their hardworking planners, citizens, and elected officials are understandably anxious to see the fruits of their labor, and it will speed up the process for all of us!

Tab 4: Each community will be given for its file a record of its review and adoption process. This includes:

- The comments submitted to Beckett & Raeder during the intergovernmental review period. These are on file and you do not need to do anything.
- Any comments submitted directly to your community. **Please provide a copy of these to Beckett & Raeder.**
- The minutes from the meeting at which you discussed the comments and decided whether and how to address them. **Please provide a copy of these to Beckett & Raeder.**

Master Plan Review (Tabs 1-3) & Documentation
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Tab 4: (cont.)

- The announcement of the public hearing in a newspaper of general circulation. For most communities, these are on file and you do not need to do anything.
- The minutes from your public hearing. **Please provide a copy of these to Beckett & Raeder.**
- The planning commission resolution adopting your master plan. **Please provide a copy of this to Beckett & Raeder – inclusion of this document is specifically required by the state planning enabling act.**
- If your Board or Council also passes a resolution in support of the plan, **please provide a copy of this to Beckett & Raeder– if present, inclusion of this document is specifically required by the state planning enabling act.**

Tab 5: There is a new, few-page “Tab 5” that describes the collaborative actions of the project. Much of it is a recap of the priority sharing meeting, which has been on the website since summer 2013, and there are also several paragraphs about potential futures for the L2L collaborations. This is attached for your early reading convenience as well as available on the L2L Team page. Please also forward comments on this section to me by Thursday, July 17.

Thank you for the staggering amount of work you have put in so far – it SO shows! We are really and truly almost there.