

DRAFT MINUTES
Crystal Lake Planning Commission
Special Meeting: Master Plan Comments
August 7, 2013 7PM
Crystal Lake Township Hall

Call to Order at 7:02PM

Pledge of Allegiance

Roll Call of Officers: T. May, Herd, Wright, Laarman, S. May

Recognition of Visitors - Monica Schultz, Cathy Morris, Bud and Jackie Werner, Jess Carland, Clarissa Wright, Bill and Pat Cleary, Pauline Mayo, Supervisor Amy Ferris.

Motion to Approve Agenda with additions moved Laarman, seconded Herd, all ayes, motion passed.

Motion to Approve Minutes of Special Meeting of July 31, 2013 moved Wright, seconded Herd; all ayes; motion passed.

Letters of Correspondence and Public Input - Letter from Planning Commission Chair Wright to Roger Mix (attached)

Motion to hire Tamara Buswinka as Zoning Administrator and Tom Kucera as a consultant on the RV Park and other issues as needed moved Wright, seconded T. May, all ayes, motion passed.

Discussion: Buswinka is a Planner and Zoning Administrator; Kucera is an engineer and scheduler for large projects (San Francisco 49er stadium). The interviewers recommended hiring both. A draft Zoning Administrator Job Description was provided. A clear contract or agreement with Kucera was suggested as well.

Motion to postpone decision to approve the Draft Master Plan for review by the township board to the Regular Planning Commission Meeting on August 28, 2013 moved Wright, seconded Herd, all ayes, motion passed.

Discussion: Public input was heard. Concerns included allowing sufficient time for the Planning Commission and Township board to review the Master Plan before approving to release it to the public for a 63-day comment period. Others felt that seasonal taxpayers will be leaving soon and unable to participate in meetings. Online participation was viewed as not the same as being there.

Planning Commission Master Plan Review and Comments

Motion to designate as Residential Settlement land use the areas north and east of Frankfort moved Wright, seconded Herd; all ayes, motion passed.

Discussion: The Future Land Use Map was reviewed. A lively discussion followed with strong public objections to designating

an industrial area along Bridge St. and denser residential area north of Frankfort.

Review and Comments on Cornerstones - the Draft Cornerstones did not include revisions made at the April 24th Special Meeting. See attached Planning Commission Draft Master Plan Comments.

Public Input

Pat Cleary stated that she felt a sense of security with the new Planning Commission.

Motion to Adjourn moved Wright, seconded Laarman, all ayes; motion passed.

Next Regular Meeting: Wednesday, August 28, 2013 7PM at the Crystal Lake Township Hall.